

**From:** [Norman, Kate](#)  
**To:** [Jesse DElia](#)  
**Subject:** Fwd: SSA Chapters  
**Date:** Thursday, January 29, 2015 10:20:37 AM

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Hey Jesse-

Per Terry's email, wanted to raise a concern that Amy had shared with me with regard to the workload being completed by OFWO staff: Jennifer Siani and Jeff Everett.

I understood that Jennifer was not going to be available to work on status review work until after February 17, 2015. And apparently this applies to Jeff as well. This is causing a bit of panic in our quarter as we're obviously a bit pressed to get all chapters underway and completed.

Please let me know if this is simply a misunderstanding or if the OFWO folks are not planning to work on status review until next month.

Thanks,  
K

----- Forwarded message -----

**From:** **Theresa Rabot** <[theresa\\_rabot@fws.gov](mailto:theresa_rabot@fws.gov)>  
**Date:** Thu, Jan 29, 2015 at 10:11 AM  
**Subject:** SSA Chapters  
**To:** Kate Norman <[kate\\_norman@fws.gov](mailto:kate_norman@fws.gov)>, Jesse DElia <[Jesse\\_DElia@fws.gov](mailto:Jesse_DElia@fws.gov)>  
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Good Morning –

I understand there's some concern over chapter assignments. Seems to be 2 issues, one on prioritizing and another on reassigning as a result. In order to fix both, I'm asking that only Kate contact only Jesse with concerns/questions regarding our assignments, and he'll bring it to me if needed. Right now it's my understanding that R1 is committed to the assignments and due dates as they were laid out at the Denver meeting, and there's no need for anyone else to assume any of that workload. If you have a different understanding, please call Jesse ASAP.

Thanks –

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